

**Minutes of Annual General Meeting**  
**held on 3rd March 2025**

**1. Trustee attendance.**

**Apologies** Kathryn Hamley, Wendy Symons, Fay Davis, Carol Weaver, Mark Booth.

**Present** - Helen Akehurst, Sue Allwood, Brian Allwood, Sheila Trethewey, Malcolm Reynolds, Sylvia Oaten, Linda Farnham, Michael Farnham, Marc Thorne.

3 members of the public.

**2. Chair** Helen - Welcomed everyone, and highlighted the hard work and determination that has enabled us to get a grant to enable the complete refurbishment of our Village hall in under 12 months since we purchased it.

She also thanked the community, the Parish Council and Lanivet United Charities for trusting and supporting us to deliver.

In addition she thanked our funders the - UK Governments shared prosperity fund delivered by Cornwall Council and the Isles of Scilly Good Growth, National Lottery Awards for All, Lanivet Parish Council, Cllr Jenny Cruse, and Bodmin Beast Marathon. Also Clive Ellison and Market House St Austell for the removal and re-homing of the Trudgian Organ.

And last but not least she thanked Building by Design and their exceptional team of trades people for their commitment, quality and standard of workmanship.

And she thanked those Trustees that managed and recorded the project on a day to day basis.

**3. Approval of Minutes AGM 8th January 2024.**

Proposed - Sue. Seconded - Helen

All present voted in favour of acceptance.

**4. Trustees - Introduction, roles and reports :-**

**Chair** - Helen

**Vice Chair** - Linda

**Treasurer** - Sheila. Accounts. Audit. Report attached - Sheila thanked funders and those who made donations, as well as Adam Driver for funding the printing of the Calendar, and Auditors K Chapman.

Sheila proposed we accept the Audited annual accounts report, and re-appointment of K Chapman as our Auditors for the new financial year. Seconded Helen - all trustees present vote in favour.

**Secretary** - Brian - reported that the Trust has had a very busy year, holding 10 Trustee meetings as well as Refurbishment design/planning , social fundraising meetings, obtained grants of £186868.96 to refurbish the Village Hall, organising and managing the Refurbishment project. We have accepted the resignation of one Trustee and amended the constitution to change our registered address to the Nanstallon Village Hall Chapel Road, Nanstallon PL305LA, and changed the end of financial year date to 31st October.

**Social fund raising** - Carol- in Carol's absence Sue reported that during period of the Hall's Closure the group had been planning future events.

Housekeeping - Fay - not present no report.

Grounds Maintenance - Mark - not present no report.

General building Maintenance - Malcolm/Mick reported that regular Health and Safety checks would be undertaken and recorded, ongoing maintenance needs will be monitored and addressed. A contact number would be provided in the Village Hall.

Catering - Kath not present, Sue read Kath's report. Having designed the new kitchen layout and equipment it was put to the test at the grand reopening and proved successful in catering for a large group of people. As always grateful thanks to all those who donated cakes and sausage rolls and our volunteer catering team. She reiterated the need to comply with hygiene and allergy rules.

Web page/bookings -

Advertising - Wendy /Sheila. Ongoing advertising of events would continue on Face Book and notice boards.

**5. Election of Officers [Trustees vote]**

**Chair** - Helen Akehurst stood down, and the Secretary asked for nominees - Sheila proposed Helen [who accepted] should be re-elected, seconded by Sylvia, all Trustees present voted in favour. Helen was duly re-elected as Chair of the Trust.

**Election of Officers** - Helen asked for nominations to the remaining officer positions, Helen proposed the re- election of all existing officers [all agreed] seconded by Sue, all Trustees present voted in favour.

**Vice Chair** - Linda Farnham

**Secretary** - Brian Allwood

**Treasurer - Sheila Trethewey**

All were re- elected.

**6. Open forum all -**

Helen opened the meeting to all present to speak.

Martin Butler - Thanked the Secretary for all his hard work in driving the Village Hall project forward to a successful conclusion. He also asked why the Trust needed 14 Trustees. Helen replied that it was historic in that everyone at the start who was involved and wanted to become a Trustee. The aim is to reduce the number of Trustees and create a group of volunteers who will assist in running the Hall and Events.

Freda Earl, commented on what an excellent job had been done and achieved such a wonderful Village Hall for the community. Freda also asked about the acoustics as the sound was still not good.

**7. Any other business none**

**Date of the next AGM Monday  
2nd March 2026**

**The meeting ended at 7:30pm**

Sheila

Scattered around are copies of the accounts for the year ending 31st October 2024, our second financial year. Please pass them around.

Of course the biggest expense for this year was the actual purchase of the Chapel to use as a village hall. Our thanks go to Lanivet United Charity and Lanivet Parish council, and all those people from far and wide who pledged and donated money towards the purchase, we will be forever thankful to you all. Thank you.

We were also very grateful for a couple of anonymous people who very kindly gave us a couple of loans to boost the purchase of the hall, we have been fortunate to have paid a bit of these back and hopefully during the next financial year we can cross these off the list.

We had some very good fundraisers.

The 2024 Calendar our thanks go to Adam Driver for doing these and donating them to the trust.

The biggest event being the very successful Barn Dance at Avalen,

We also had a recycle/reuse sale

A craft bits and bobs sale

The starting of the very successful pub and games night on the last Friday of every month.

Regular quiz nights and thanks to the quizmaster Ash.

We also had a couple of fundraisers to help with other charities.

Biker meet, (to be repeated a couple more times this year), donations towards Prostate Cancer Cornwall.

A tea and cake afternoon with a donation to Breast Cancer Cornwall.

We changed our electric supplier to Octopus which was a great saving.

Our end of year coincided with the temporary closing of the Hall for its total refurbishment so now it is a case of raising enough funds to keep this great space available to all!

Thanks goes to Dan Chapman of KD Chapman & Co Accounts & Tax consultants. For auditing the accounts for us and I propose we ask them again next year.

I ask for the approval of the accounts please.

**Treasurer report and audited accounts**