

Minutes of **Nanstallon Community Trust Meeting** held on 7th August 2023

**1. Apologies** - Carol , **Non- attendance** Mark

**2.** Minutes of meeting held on 10th July 2023 approved [proposed Sheila, Seconded Fay]

**3. Chair, Helen** thanked everyone for all their hard work. As villagers querying what was happening with the Chapel purchase she suggested we put an update message on FB and link to our web page where minutes are posted.

**4. Matters Arising**

Updates - **Brian**

**Purchase** - the Solicitor now has the correct information for the officers who will be signing the contracts. He has also raised an issue with the wording of the 'overage' condition clause and has asked the Methodists' solicitor to amend so that it is very clear that it does not apply to Community Use, he is waiting for a response.

**Grants-** Lanivet United Charities Grant / Parish Council. LUC still awaiting a legal agreement as the requirements could not be included within the purchase contract [as the LUC would become a Joint owner]. Kath updated that they are dealing with it, but further advice was available .....if necessary. Kath agreed to verify details.

**Building condition Survey** - the survey had been circulated and agreed that it was a comprehensive one. The most urgent jobs needing attention upon completion of purchase were discussed, and it was agreed that some could be carried out using voluntary labour. Other identified works were discussed and agreed that these would need to be phased as funding permitted and included within any refurbishment schemes.

There was also a list of Documents that would be useful so it was agreed to ask our Solicitor to request these from the Methodists' solicitor.

Fay indicated that she was aware that there could possibly be relevant documents that Beryl Trebilcock held. Fay to try and speak with Ashley to gain access to these.

**ACTION FAY.**

**Architect proposals.****Peter** was thanked for providing the draft designs based on his knowledge of village hall refurbishments. Detailed plans of two alternatives for providing a DDA toilet were circulated and discussed at the meeting. It was explained that these proposals were to show different possibilities, and were aimed at providing an internal toilet. The layouts were generally liked but it was suggested that an extension could be built so as not to reduce the internal space.

It is important to have an idea as to what final layout we want so as to ensure any works undertaken take this into account.

The provision of an access ramp was discussed, and under the proposals we would only need to install a ramp to the side entrance. But it was felt that we would still need a ramp to the front. Kath indicated that her builder would be able to install at minimal cost.

Any decision on the best options for any works would depend on the usage of the Hall which will have to be monitored, and also based on how we see/want the hall being used. All options would have to be funded by donations or grants.

At present the Hall facilities will be as they were, but we acknowledge improvements need to be made, and possible temporary measures undertaken to improve DDA provision.

**First Aid** - at present Wendy/ Sheila/ Mark are trained. Helen knew of someone who could provide free training. Wendy offered Withiel Hall as a venue.

**Safeguarding Policy.** Draft policies were circulated from Wendy and Martin, after discussion it was agreed that Martin's was more comprehensive but FGM and photography need to be added, to be presented at next meeting for adoption.

**ACTION Sheila.**

Martin was thanked for his contribution, and it was felt he should be consulted on other issues such as H&S, Fire, etc.

## **5. Finance - Sheila.**

Pledged funds all received, no further pledges.

Additional donations funds Match funding for Duck Race [received with grateful Thanks]

Bank accounts - still problems with opening additional account, hopefully now sorted.

JustGiving - **Adam**- amount still the same, need to continue to recirculate and push for more donations.

## **6. Other Grant applications.**

COF- Gov Community Ownership Fund grant applied for rolling programme awaiting decision.

Garfield Western Foundation- no grants available until we have a full years audited accounts.

CLUP - Cornwall CC expression of interest submitted awaiting reply.

Marc offered to pursue other grants.

## **7. Publicity** - agreed to ask previous user groups

## **8. Social Events Fundraising. -**

**Events** - Update on events programme - **Sue** tabletop sale on 20th organised 23 tables sold, need to cover car parking School. Next meeting on 4th September after Trustee meeting.

## **9. Any other business.** Adam costed Internet £25-£30 pm + connection.

Need to 'Re-Brand Hall' new signage etc

Need to get building registered with post office.

Need to have list of stored equipment and furniture.

**ACTION Sheila.**

**Date of next meeting . 4th September 2023**

The meeting closed at 9:00 pm