

Minutes of Meeting - Monday 10th July 2023

1. Apologies - Malcolm

2. Approval of minutes meeting 2nd June 2023. Proposed Fay seconded Sheila.

3. Chair Helen opened the meeting thanking everyone for their hard work.

4. Matters Arising

Purchase update - Brian - all details associated with the purchase have been passed to the Solicitor. This included queries with regard to our concerns with the overage clause and the pathway responsibilities/ ownership. They have indicated that there will be a meeting when they have all the detailed paperwork.

Lanivet United Charities Grant / Parish Council grants confirmation letter received, details of The LUC condition passed to solicitor. The safeguarding of the LUC grant was discussed but accepted.

Marc highlighted that Lottery funding would include a payback condition.

Site meeting - Trustees most Trustees were able to attend and it appears that certain useful items have been left, including a number of small tables and plastic chairs. The original donated Chapel Chairs have been removed.

Building Survey / Builder site inspection - Brian - BS indicated that building generally in good condition. The full report will be circulated as soon as received.

Dave Hollyoak looked at some of the works we need to undertake and will provide some ballpark costs. In general removal of organ left hand access to rear door, some additional issues identified, but can be overcome. Ramp front, straight forward. Toilets suggested take down existing block and build new, access main building and pathway issues.

Brian suggested we approach an Architect to look at this to come up with proposals. We will need a full design etc to obtain planning/Building regs approval. It will also mitigate any DDA issues [complaints] as we will be seen to be doing something.

Helen made contact with Purl Design who agreed to have a look - Brian to follow up.

Action Brian.

Fay indicated she could acquire handrails and toilet duck, crochet toilet roll cover, etc to improve existing toilet.

Utility / Insurance. - Linda /Sheila - Linda indicated additional cost on Public liability £98 and Building insurance estimated at £1000. Also need to look at internet connection[potential NHS use] all costs need to be identified to allow for budgeting.

Internet connection costs.

Action Adam.

Village Meeting 13th June feed back - disappointment at poor turnout, but those that attended provided good ideas as to events and potential use.

Constitution amendment - Marc - All amendments made.

5. Finance - Sheila. - All Pledged funds received. Bank account adequate money to cover purchase.

Bank accounts additional account in process of being open, and savings account to be opened.

Gift aid now registered.

Brian highlighted that we have identified costs that will need to be paid out on completion of purchase and before opening for use. We have limited funds to do this and need to identify additional funds.

JustGiving - Adam - little movement, but gift aid will help. Suggested instead of just sharing send personal messages asking for support.

Action All

6. Other Grant applications.

COF- new bid submitted for refurbishment/improvement works.

Garfield Western Foundation - bid submitted to fund immediate requirements for opening, unfortunately they have asked for end of year accounts, but have informed them that we are under a year old.

Cornwall Levelling up grants - requested confirmation as to which grants applicable to us. Very time consuming to complete so need to be sure it's worthwhile.

Need to look at application for DDA works as these offer a better success.

Marc offered to identify undertake other grant applications.

7. Publicity - Sheila was thanked by Sue for cleaning and updating the yellow banners, and producing posters and tickets.

8. Social Events Fundraising. -

Update on events programme - Sue - new social WhatsApp group set up to split social from the Trustees WhatsApp group.

Duck Race on schedule weather permitting.

20th August Table top sale.

September - Fay suggested a Quiz, to ask Martin Butler.

Action Fay

Sunday 29th October. Camel Trail Tea Room - Kath offered end of season teas.

Also Chapel purchase completion due end Sept/early Oct, so need to think about an opening event.

9. Any other business

Linda highlighted need for additional FirstAiders at events. Marc receiving training next month. Training can be arranged.

Brian. Indicated we need to have a Safeguarding policy.

Action Wendy

Helen advised that she has a potential NHS booking, and obtained a small fridge freezer.

Date of next meeting . Monday 7th August 2023.

The meeting closed at 8:44