

Minutes of meeting held on 12th December 2022

Apologies - Elaine, Wendy, Sylvia, Mandy, Peter.

Minutes of meeting 14th November and special meeting 3rd December 2022 approved and signed.

Matters Arising

Trustees, Resignation letter received from Martin, the trustees unanimously approved acceptance of the Registration with regret. Martin will still support the Trust.

Charity Registration, Marc -

After some communication and adjustments to the Constitution, Charity Registration has now been approved.

CHARITY No 1201256

The emailed document from the Commission to help Trustees is worth a read. The interim registration as a CIC is now no longer required.

Grant Funding, Brian -

Community Ownership Fund, we have received an invitation to submit a bid. Discussion on the value of our bid and match funding required.

Agreed to bid for £75,000 with us having to raise £75,000 match funding.

Agreed to submit a bid using what information/ figures we have as the closing date was 14th December. **Action Brian.**

Good growth fund, we have submitted an 'Expression of Interest' and been advised of a new funding stream being launched in January. Following a meeting with Cllrs Jenny Cruse and Louis Gardener we were advised we have a good case. Timing was highlighted as an issue.

Monitoring of the launch date required, and ongoing communication with the Council. **Action Brian.**

Elaine has submitted a list of other possible grant funding streams that need to be considered for possible additional funding.

Kathryn indicated possible grant from United Charities fund. This needs information from us. **Action Kathryn to advise information required.**

Need to push donations, Marc to provide list of possible donors.

Action Helen to draft a Letter asking for support/Donation.

Need to investigate possible temporary loans to provide initial funds to purchase.

Business Plan, Malcolm -

Dan Austin is looking at our draft plan, but awaiting feed back from him.

Need to chase this up and if necessary meet to agree BP, as soon as possible [Brian highlighted a BP with a costed programme of work, projected outgoings and income was required for all bid submissions]

Action Malcolm/Helen.

Negotiation / support documents, Brian -

Highlighted that due to the funding time scales we have a to be in a position to 'put off any other prospective buyers/developers'.

In the new year we need to have as much publicity to show we are determined to acquire the Chapel.

Marc agreed to do a press release to the local paper.

Action Marc.

Martin was looking at the documents in Joy's albums, but they still need to be copied. Info to be passed to Marc.

Action Brian.

Letters of support needed from villagers and previous or potential users.

Donation/pledge forms circulated.

Existing banners to be utilised to 'Save the Chapel' and positioned on the village access routes.

Action Sheila.

Appointment of Solicitor, Helen

Initial approach made with Trevor Symons, Chisholm who was happy to work with us and has already done some preparatory work.

Agreed to appoint Trevor Symons. Proposed Sheila, Seconded Adam.

Action Helen to liaise with Trevor and ascertain cost and ask him to investigate the possibility of getting the Footpath registered as a public right of way.

Ongoing Funding events

A list of potential future events was circulated. The list of events in diary up to March 2023.

Need to convene a sub group and identify members to Lead each event, and attract other villagers to join.

Quiz nights at the Borough Arms, Linda has teams and raffles sorted. Music night Shire suite, Carol to check out licence, Tickets [Sheila to design] and advertising to sort.

Auction and March School Quiz night Martin.

Next Fund raising meeting Thursday 5th January 2023. At Sue/Brian's.

Action, Helen to invite Amy Timms.

Reports

Chair. Helen thanked everyone for their hard work.

Agreed to invite Amy Timms to join the fund raising group with option of becoming a Trustee.

Treasurer. Sheila updated on fund held and highlighted success of coffee morning.

Calendar /notelets going well but need to push sale of final few. **Action All**

Charity. Marc to forward revised copy of Constitution for Circulation.

Action Brian.

Financial year reporting, need to check the Constitution/ Charity commission web site. We have access and responsibility to keep our details up to-date.

Secretary. Sue just a reminder to be sure to read all emails including attachments as they will contain important information. WhatsApp is for chats.

Web Site. Adam reported all ok and being updated.

Photo competition Ongoing.

No other business. The meeting closed at 8:40pm.

Date of next meeting Monday 9th January 2023. At Tony's