

Minutes of meeting held on 3rd October 2022.

Apologies - Wendy, Verren, Carol, Elaine, Kathryn.

Nicola/Andy indicated that they no longer wished to be on the committee but would be willing to help in any way.

Non attendance - Mandy/Peter, Michelle/Martin.

Present - Helen, Brian, Sue, Sheila, Martin, Adam, Sylvia, Fay, Mark, Linda, Michael, Malcolm, Marc

Approval of Minutes of meeting 05/09/2022,

Proposed by Malcolm, Seconded by Sylvia.

Matters arising.

Charitable Incorporated Organisation. Registration, Marc updated that he's heard nothing so we have to presume all is okay. Registration should be complete within 40 days. Some other details will be required but these can be added.

Officers reports.

Chair - Helen thanked everyone for their enthusiasm and actions.

Brian updated on the Notification of intention to sell.

The timings for our actions are now set. We have to submit a notification of our intent to bid by the 25th October 2022. We then have until 13th March 2023 to identify funding, formalise our bid and negotiation.

To facilitate this it was agreed that we form an Acquisition sub-group.

Proposed by Martin, Seconded by Malcolm.

It was agreed that we need to obtain our own valuation of the Chapel.

Enquiries are being made with 2 people who may be able to help.

Marc agreed to submit our intention to bid and to liaise with Roger Gates, Community Link Officer, Cornwall Council

Action Marc

An issue was raised with reference to actions by members, it is important that to avoid confusion and duplication we have a single point of contact between us, Roger, and the Methodists. And that information is fed back to Trustees.

All decisions have to be made and approved by Trustees at a full meeting.

As part of our business case and to provide evidence of the need for a community hall we will need - letters of support, a petition, proof of groups' intention to use the facility. History of the Chapel, old photos /documents.

Sylvia has already done some research.

Sue has asked Joy Douglas if she can provide any information, as well as photos.

Martin will trawl the back editions of the Nanstallon Magazine for info. Sheila has copies.

Methodist Liaison - in Elaine's absence Brian updated that she has not communicated with Tracy, but out of courtesy and to maintain dialogue would update her following this meeting. **Action Elaine**

Treasurer - Sheila update that all details submitted to Bank but still awaiting activation of the account. She will chase. **Action Sheila**
We have funds awaiting deposit.

Confusion about a £20 donation from Members circulated on WhatsApp. It was pointed out that this had not be agreed by Trustees.
However it was discussed and agreed, but Sheila also asked that donors fill out gift aid which would access additional funding. Please bring donation to next meeting. Proposed to adopt by Adam, Seconded by Malcolm.

Secretary - Sue communication on email and WhatsApp working well.

Andy and Nicola to be removed from group email and WhatsApp.

Action Martin

It was agreed that Michelle and Martin Tarrant should also be asked if they wish to remain on the Committee.

Action Brian

Plea to be sure to read communications as important information is being sent out which Trustees need to be aware of, and if necessary query.

WhatsApp is for group discussion and not decision making.

Web site - Adam reported that the our web page is up and running.

nanstalloncommunitytrust.co.uk

Feed information to Adam so he can add to the page.

Need to promote. Agreed to post link on Face Book pages and other social media .

Action Sheila

Fundraising - Fay Concerns raised about the level of fundraising required to fund the acquisition of the Chapel, it was pointed out that Fay and her team were only looking at social events that raise some money. The major funding required to purchase the Chapel would be dealt with by the Acquisition group.

Donations, whilst we can accept donations, we have to set up a formal process for asking for [large] donations and pledges. With pledges only being called on when we need to payout for the purchase of the Chapel.

Coffee Morning - **Linda**. The entrance fee of £1 was discussed and as the event was intended to launch and promote the 'The Nanstallon Community Trust' it was felt that entry should be free with a free drink.

Trustees would be in attendance with name badges to answer questions and gain support.

Insurance - quotes have been received for one year public liability insurance. It was agreed that as we will have limited events until we acquire the Chapel, we should look at single event insurance, which would be cheaper.

Various methods of advertising the event were discussed with as wide a coverage as possible.

Various other fundraising ideas were discussed, Silent Auction, Concert.

Kathryn Hamley is to hold an end of year event [to use up stock] at the Camel Trail Tea Garden £5 per person, Sunday 30th October 10am - 1pm proceeds to the Trust.

2023 Calendar/Cards - pictures have been selected, difficulty due to need for high resolution photos.

Agreed to go to print and order 100 each of the cards and calendar.

Costs - cards 28p each, calendar £1.20. Total £455. Adam kindly agree to donate this cost.

Cards will be sold at £1 each, 6 for £5, and Calendars at £5.

To enable the creation of another Calendar for 2024 Shelia has set up a monthly Photo competition with topics for each month. See web site and Facebook for detail.

With no other business the meeting closed at 20.55

Date of next meeting - Monday 14th November 2022.

As a final note, after the meeting comments were made about the length of the meeting. As a suggestion, as sub groups should be taking Minutes of their meetings, if these were circulated to all Trustees/Committee members then any Trustee decision issues could be identified and only key points would then need to be discussed at the Main Meeting.